

STATUTES

**THE ANDORRAN FOOTBALL
FEDERATION**

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FINAL PROVISION

CHAPTER I.- GENERAL PROVISIONS

Article 1.- Legal Form

The Andorran Football Federation (FAF) is a private non-profit making entity, of civil and social interest, formed of sports clubs, sporting groups, sporting sections, sportspersons, technical personnel, judges, referees who are dedicated to the practice of the various sporting modes of football and futsal, in the form of and to achieve the objectives defined in these Statutes.

The Andorran Football Federation is politically and religiously neutral and is against all kind of discrimination, whether political, religious, sexual, ethnic, racial or any other kind.

The Andorran Football Federation has its own full legal personality and powers to achieve its ends. It has its own budget and asset system and must have its accounts audited annually, as determined by the Government of Andorra.

They exercise public administrative functions by delegation, and collaborate with the public Administration.

Article 2.- Objectives

The Andorran Football Federation has the basic objective of arranging, promoting, organizing and directing all sporting activity related to football, futsal and all disciplines making up football in Andorra, in accordance with the valid legislation for these matters and that which may be dictated in future, with which it must comply and which is set out in these Statutes. Likewise, it must comply with the provisions of the corresponding International Federation.

The Andorran Football Federation (FAF) is affiliated to the Fédération Internationale de Football Association (FIFA) and the Union Européenne de Football Association. The FAF and also the leagues, clubs, players and its personnel are committed to:

- a) Observe the principles of loyalty, integrity and the sporting spirit according to the laws of the game that govern them.
- b) Comply with the laws of the game laid down and published by the *International Football Association Board (IFAB)* and the Futsal rules published by the *FIFA Executive Committee*.
- c) Respect the statutes, regulations, directives and decisions of the FIFA and the UEFA.
- d) Recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne (Switzerland), as set out in the statutes of the FIFA and the UEFA.
- e) To obey, in the case of any national dispute that may arise in relation to application of FAF statutes or regulations, an independent, impartial arbitration body which will deal with the dispute to the exclusion of any ordinary

jurisdiction, respecting in any case what is laid down by the valid Andorran legal system and the Sports Law of 30 June 1998.

- f) Accept the international competition calendar stipulated by the FIFA and/or the UEFA, and recognise the authority of these bodies in organising international competitions.

Article 3.- Sporting modes and disciplines

Sport or sporting mode means an activity that is basically physical, free and voluntary, practiced individually or collectively, in the form of a competition or for leisure and subject to rules, adopted by the federal organs.

The FAF is an organization that brings together various sporting modes deriving from the practice of Football, Futsal, Beach soccer and all activities that are regulated and integrated into the FIFA.

Article 4.- Headquarters

The headquarters of the Andorran Football Federation is Ave. Carlemany, 67, 3, in Escaldes-Engordany, and can be changed by a simple majority resolution of the General Assembly on the proposal of the Board of Directors, which will be communicated to the Associations Register.

Article 5.- Functions

It is the FAF's responsibility, being its activity, to govern, administer, manage, organize and regulate football.

By virtue of this, its functions are:

- a) To exercise regulatory powers.
- b) To control official competitions on a national level.
- c) To promote the objectives contained in the FIFA and UEFA statutes in Andorra, to promote and improve the game of football, and to represent the Principality of Andorra in international activities and competitions held on or outside Andorran territory. For this purpose, the FAF is responsible for selecting footballers to be incorporated into any of the national teams.
- d) To authorize the sale or assignment, outside national territory, of the rights to television broadcasting of official competitions, as well as any other of national scope.
- e) To train, certify and qualify referees and coaches within the scope of its powers.
- f) To ensure that the provisions by which it is governed are complied with.
- g) To sponsor, control and supervise its associates, functions that can be extended to its financial activities when received through the FAF.
- h) To promote and organize sporting activities aimed at the public.
- i) To hire the personnel needed to fulfil its functions and to provide its services.

- j) To qualify and organize, whenever the case, the activities and official competitions of a national scope.

For this purpose, the organization of the said activities and competitions refers to the regulation of the overall framework, as set out in the corresponding federal regulations.

- k) To collaborate with the national administration to train technical sports personnel and to prevent, control and repress the use of banned substances and drugs and unauthorised methods in the sport.
- l) To organize or sponsor the official competitions, both national and international, held on Andorran territory, or outside it, if they are its responsibility.
- m) To exercise sporting disciplinary powers, on the terms set out in these Statutes, the General Regulations and sports regulations.
- n) In general, all activities that do not contradict, detract from or destroy the company object.

The acts carried out by the FAF when exercising its functions to which the previous section refers, may be appealed against before the Legal Commission for sport, whose resolutions will exhaust the administrative channel.

Article 6.- FAF members

Those clubs that are legally set up according to the valid legislation with the object of encouraging and promoting the practice of any mode of the sports of football and futsal, must be affiliated to the FAF.

Natural and legal persons may be integrated into the federation when they fulfil the requirements set out in these statutes and pay the corresponding federation licence and the fees set by the Board of Directors of the FAF.

Applications for affiliation must be addressed in writing to the Board of Directors, together with a copy of their Statutes, legally authorized and decreed by the Ministry for Sport and the list of members and offices in the Board of Directors of the corresponding Club.

Natural persons can only be connected to one club at any one time, not being able to represent or form part of two entities at the same time.

The Board of Directors of the FAF will accept or refuse applications for affiliation, based on the principles of objectivity and the valid regulations, within a maximum of 2 months after presentation.

Membership of the Andorran Football Federation may be relinquished in the following cases:

- By one's own free will, in writing.
- If the club, sporting group or section closes down or is dissolved.

- If the competent authority withdraws their recognition.
- By judicial resolution.
- Through non-payment of Federation licences and fees, after a reliable method of demand has been made.
- Failure to participate in any competition of any category organized by the FAF, for a whole year, when the FAF has not created any objective impediment to their playing.
- For any other reason provided for by the valid legal system.

Article 7.- Rights and Obligations of Federation members

A) Rights of Federation members:

- 1) To participate as a full member in general assemblies according to the provisions of these Statutes, proposing and electing candidates to fill FAF organs.
- 2) To be able to participate in official federation competitions organized or sponsored by the FAF and in official competitions of an international scope, as long as this is appropriate, in accordance with the valid regulations and legal provisions.
- 3) To be able to apply to organize Football and Futsal championships and competitions with the official recognition of the Federation.
- 4) To enjoy the benefits and services which the Federation agrees to provide to its members.
- 5) To contribute to the specific objectives of the Andorran Football Federation.
- 6) To demand that the actions of the Andorran Football Federation comply with the provisions of these Statutes and the valid legislation.
- 7) To be aware of the Federation's activities and examine its documentation.
- 8) To participate in the sporting, recreational, cultural or any other kind of activities that the FAF may organize.
- 9) To propose candidates for all federal organs.
- 10) To withdraw from the Federation.

B) Obligations of Federation members:

- 1) To contribute to bearing the financial load of the Andorran Football Federation by way of ordinary and extraordinary contributions validly resolved by the governing and administrative organs of the Federation within the scope of its powers.
- 2) To comply with the statutes, the federal regulations and the resolutions of the representative and governing organs validly made within the scope of their powers.

- 3) To comply with the statutes and regulations and submit to the directives and decisions made by FIFA and UEFA bodies.
- 4) To contribute to carrying out federation activities, whether sporting or participatory, in the executive, consultative or governing organs, when appropriate.
- 5) To respect and comply with the laws of the game passed by the Federation and the international organizations of the FIFA and UEFA.
- 6) To accept the competence and jurisdiction of the arbitration provided for by the statutes and regulations of the Federation and the FIFA and UEFA organs, to resolve any dispute or litigation regarding their Statutes, regulations, directives or resolutions.
- 7) To communicate or notify to the Federation and the Register all those acts or data provided for by Law or set out in the regulations and, in any case, the following:
 1. a change in headquarters.
 2. changes or renewals on the Board of Directors.
 3. modifications or revisions of the statutes or regulations.
 4. summons to ordinary or extraordinary general assemblies.
 5. the annual calendar of activities.
 6. presentation of the annual audited accounts.
- 8) To abstain from playing in a competition or on the territory of another federation or association without the prior approval of the FAF, of the other association and of the FIFA and/or UEFA.
- 9) To not organize or collaborate in organizing any competition outside the FAF without the express prior permission of the latter.

Article 8.- Licences

1. The following elements, at least, must appear on the licences:
 - a) The personal data of the natural person or federated sports entity.
 - b) The corresponding fee for the Andorran Football Federation.
 - c) The amount of health care insurance when dealing with natural persons.
2. On the proposal of the Board of Directors, the General Assembly may include any other economic concepts that are considered necessary, especially civil responsibility and third party insurance, which must be taken out with one of the Andorran insurance entities.
3. The FAF, to be able to issue licences or be able to authorize participation in official sports competitions, will demand as a prior, essential requirement that the sports person undergoes a medical examination to prove his aptitude to play the corresponding sporting mode or discipline.

4. Any sportsperson who wants to play in an Andorran club must be registered with the FAF and have the corresponding licence in accordance with the provisions of these Statutes and the regulations that may be passed by the General Assembly and the Board of Directors of the FAF.

Article 9.- Clubs, Leagues and Associations.

The clubs, leagues and associations or groups of clubs affiliated to the Federation are subordinate to it and will be recognized by the Federation. The Board of Directors of the Federation must approve the statutes and regulations of the clubs, leagues and groups.

The clubs and groups affiliated to the Federation will take the decisions concerning their affiliation, independently to any external entity. In any case no natural or legal person will control more than one club or group if that compromises the integrity of any match or competition.

Article 10. - Types of competition

Sporting competitions are classified as:

- a) Federation competitions
- b) Non-federation competitions

Article 11.- Definitions of competitions

Federation competitions are those that are promoted, organized or sponsored by the Andorran Football Federation. These competitions may be in different fields and involve the participation of professional or amateur sportspeople.

Non-federation competitions are those that are promoted and organized by any legally recognized sporting entity, which will be approved if they have been previously accepted by the FAF.

Article 12.- National teams

It is the direct responsibility of the Andorran Football Federation to select the sportspeople to make up the national teams and it is the obligation of the federated sports clubs to facilitate the attendance of the sportspeople when they are summoned to train or play in Andorran national teams in the programmed competitions. Players who form part of any team in the national competitions organized by the FAF may be summoned at any time, even if the term is shorter than that which is set out by the FIFA for selecting players in teams competing in other countries. If a sports club does not comply, the sanction will be very serious on the scale set out in the general regulations of the FAF.

The organization of national team matches held on national territory will be the sole responsibility of the FAF. It is also its responsibility to organize the matches to be held outside national territory as long as the national team acts as a local group.

Article 13.- Insurance

Any sports activity or competition, whether federal or not, obliges the organizing entity, if required by its characteristics or particularities, to take out specific insurance in advance to cover potential injuries and damages to third parties that may result.

CHAPTER II.- ORGANS OF THE FAF

Article 14.- List of Organs

The following are organs of the Andorran Football Federation:

- A) Supreme government.
 - The General Assembly
- B) Executive, direction
 - The Board of Directors
 - The Emergency Committee
- C) Internal administration
 - The General Secretariat
- D) Federal Justice
 - The Competition and Sporting Discipline Committee
 - The Appeals Committee
 - Licensing Committees:- First instance
 - Second instance or appeal

The following permanent committees do not have the character of FAF organs but carry out a purely consultative role:

- The Referees Technical Committee
- The Coaches Committee
- The Legal Adviser
- The National Futsal Committee
- The National school of the Andorran Football Federation
- The Licensing department

Article 15.- Members of organs

The requirements to be members of FAF organs are:

1. To be Andorran or resident in Andorra.
2. To be of legal age.
3. To not be banned from public office.
4. Full work capacity.
5. To not be subject to any sporting disciplinary sanction that prevents it.
6. No established legal, statutory or regulatory incompatibilities.
7. Specifics set down by these statutes for each case.

All members of organs will be elected or appointed by way of internal election or appointment in accordance with what is set out for each case in these Statutes.

Article 16.- Sessions of organs.

1. Sessions of FAF collegiate organs will always be summoned by their Chairman or, if required, by the Secretary, and will take place when he resolves, and moreover, within the time that the statutory or regulatory provisions set in this case.
2. FAF collegiate organs will be summoned within the term specifically provided for in each case in these Statutes. If such a provision does not exist or if there is special urgency, at least 48 hours advance notice must be given.
3. They are validly constituted, at the first summons, when the absolute majority of its members attend; and at the second, if at least one third attends.
4. This is without prejudice to those specific cases requiring a majority quorum.
5. It is the Chairman's responsibility to direct the debate with the authority inherent in his office.
6. Resolutions are passed by simple majority, except in cases where a more qualified quorum is provided for.
7. The different FAF organs as well as their members will be totally independent from each other and no member of the organs can take part in debates or decisions about any aspect that affects him personally, relates to the club to which he is affiliated or, in any case, where there exists or could exist a conflict of interests.
8. In accordance with the provisions of article 28 in these Statutes, minutes will be produced for all sessions.

Article 17.- Rights and obligations

1. The basic rights of federation members are:

- a) To take part in debates, to freely express their opinions in relation to matters that are treated or debated within the organ of which they are members and exercise their right to vote and to have recorded, if it is the case and they wish it, the particular reasoning that they have given.
- b) To be involved in federation tasks relating to the office or function they hold and cooperate in the management which is the responsibility of the organ to which they belong.
- c) To be aware of the content of the minutes of the sessions of the organ of which they form part.
- d) Others that may be established by regulation.

2. Their obligations are:

- a) To appear at meetings, when formally summoned, unless prevented by matters of *force majeure*.
- b) To perform, as far as possible, the commissions with which they have been entrusted.
- c) To loyally collaborate in federation management, keeping resolutions confidential if necessary.
- d) Others that may be established by regulation.

Article 18.- Responsibilities.

1. Independent to penal, civil and administrative responsibilities generally decreed by Andorran legislation, members of the different FAF organs are responsible, specifically, for the minutes, resolutions and agreements adopted by whichever one they form part of.
2. Likewise, they are responsible, under the terms provided for by general sports legislation, in these Statutes and its Regulations, for non-compliance with the agreements of any federation organ, electoral rules or committing offences provided for in the federation disciplinary regime.

Article 19.- Reasons for leaving office.

1. Members of FAF organs leave office for the following reasons:

- a) The mandate period expires.
 - b) Removal, in the pertinent cases, being non-elected offices.
 - c) Resignation.
 - d) Incapacity preventing him from completing his term of office.
 - e) Non-compliance with any obligation in these Statutes.
 - f) Incompatibility, arising, of those set out legally or statutorily.
2. In the case of the FAF Chairman the vote of censure also applies.

For this, it is required:

- a) That it is formulated by at least one third of the members of the General Assembly, individually formalized by each of the proponents in writing, showing his reasoning and signature, to which a photocopy of his passport or identity document is adjoined.
- b) That it is passed by at least two thirds of the full members that form the whole of the General Assembly, postal votes not being allowed in any case.

A.- The General Assembly

Article 20.- Definition

The General Assembly is the supreme organ of government of the FAF, made up of all its members.

Resolutions made by the General Assembly, in accordance with what is set out in these Statutes, are binding for all members of the Federation.

To be able to act as a full member of the General Assembly, members must be aware of their obligations and have participated in at least one competition in the official calendar of federation competitions in the previous season.

The composition of the General Assembly is as follows:

- The Chairmen or accredited representatives of each of the member clubs of the FAF. A natural person can only represent one club at the assemblies.
- Two representatives in each rank in which natural persons (referees and coaches) are grouped, corresponding to each of the sporting disciplines recognized by the FAF.

In order to be able to integrate the rank corresponding to this section, persons of legal age at the time of the election who hold the required licence and have participated in at least one competition in the official calendar of federation competitions during the previous season will be considered referees and coaches.

Article 21.- Powers.

1. The General Assembly will have the following powers:

- a) Approval of the memorandum of activities and the accounts for the last financial year, and approval of the annual budget for the following financial year.
- b) Approval of the sports calendar and the activities to be carried out.
- c) Approval and modification of the Federal Statutes and Regulations.
- d) The election and termination of offices on the Board of Directors for a term of 4 years.
- e) To regulate and alter official competitions, and their classes, in the various categories, as well as their system and form.
- f) To resolve the proposals presented by the Board of Directors of the FAF, or by members of the Assemblies being no less than twenty percent of the total.
- g) To admit, suspend or exclude members.
- h) To accept a member's resignation.
- i) To revoke the mandate of a member of a Federation organ.
- j) To dissolve the FAF.
- k) The other powers that are or will be set out statutorily.

2. For motives of special urgency, matters or proposals presented by the Board of Directors or its Chairman up to forty-eight hours before the date of the session may be dealt with in the Assembly, as long as the absolute majority of attendants give their consent.

Article 22.- Sessions of the assembly.

1. The General Assembly must meet, in plenary ordinary session, once a year, within the third quarter of the calendar year to find out about and decide on any matter within its powers, but at least those mentioned in sections a) and b) of the previous article. The meeting may be summoned early or later if special circumstances make this convenient or necessary.

2. Other meetings will be extraordinary and are held by decision of the Board of Directors, its Chairman or on the request of at least twenty percent of the members of the same Assembly.

3. It is the Board of Directors' responsibility to summon the Assembly and this must be done at least 10 calendar days in advance.

4. To the summons must be adjoined the order of the day and also the documentation concerning the matters to be dealt with, although the latter can be sent up to forty-eight hours before the Assembly in the cases of urgency provided for in point 2 of the previous article.

5. The summons to the General Assembly may also contain the same details referring to a second meeting, in case the first has an insufficient quorum. There must be at least thirty minutes between the first and second meetings.

6. General assemblies will be validly constituted at the first meeting if a number representing more than half of the FAF members with voting rights are assembled. At the second meeting it will be constituted by those members who attend.

7. At the beginning of each session three members of the Assembly will be appointed to the Table with the task of verifying the minutes which the Secretary draws up with the signed approval of the Chairman of the Board of Directors.

8. At the end of the session and after the appointed members have verified the minutes, a copy will be sent to the members, who have 10 calendar days to present any objections to its wording that they consider appropriate. After the said term the minutes of the Assembly will be considered accepted.

9. Every member of FAF will have one single vote at the General Assembly.

10. Voting is personal so postal or proxy votes will not be valid.

11. Members of the FAF who are suspended for any reason provided for in these statutes or in the federation regulations, although having the right to attend the assemblies will not have the right to vote at them.

12. All decisions made by the General Assembly of the FAF will be carried out by raised hand voting unless the majority of members attending the assembly ask for a secret ballot. At general assemblies in which elections of the Board of Directors are held, voting will be secret.

13. Both in ordinary and extraordinary general assemblies, for valid resolutions to be passed, a majority vote of the assembled members is required, representing at the same time more than half of the FAF members with voting rights. At the second summons, except in the case described below, a simple majority vote of those attending will be sufficient, irrespective of the percentage of FAF members present.

In any case, to modify these Statutes, whether at first or second summons, a majority vote of attending members will always be required, and that these represent at least the majority of FAF members with voting rights.

B.- Board of Directors, Chairman and Emergency Committee

Article 23.- Board of Directors

1. The Board of Directors of the FAF is the collegiate executive organ for direction and representation, elected by the General Assembly, invested with the organization and management of the FAF.

2. It is made up of a number of members that is set by the General Assembly, all appointed by the Assembly for a term of 4 years, it being also responsible for their removal.

3. The Board of Directors has a Chairman and at least one vice-chairman, assistant to the chairmanship.

4. The vice-chairman assistant to the chairmanship substitutes the Chairman if he is absent, ill or for similar causes.

5. Moreover, a Treasurer is appointed, who looks after financial management of the FAF.

6. The powers of the Board of Directors are:

a) To summon the General Assembly and carry out its resolutions.

b) To control the development and good result of competitions on a national and international scale, whenever they are its responsibility.

c) To appoint, at the Chairman's proposal, the national selectors and also the technical team.

d) To take care of everything relating to inscriptions of clubs, footballers, coaches and auxiliary personnel.

e) To fix, at the Chairman's proposal, the venue for holding international matches.

f) To publish, by way of a circular, the provisions decreed by the Board of Directors itself and the resolutions passed when exercising its powers.

g) All those that may be approved by the General Assembly.

7. Members of the Board of Directors cooperate equally in the management which is their responsibility.

8. Members of the Board of Directors who are not at the same time in the General Assembly have the right to attend its sessions, with a say but no vote.

9. The Board of Directors meets generally once a month, in every month of the season, or when decided by the Chairman, who is responsible in any case for summoning it and for setting the order of the day for each session. The minimum term for summoning it is forty-eight hours.

Resolutions are passed by a majority, the Chairman having the casting vote in the case of a tie.

10. If a vacancy should arise on the Board of Directors, it must resolve to cover the corresponding office provisionally, a decision that must be ratified in the first General Assembly held by the FAF. The vacant office that is provisionally covered and also the person selected to fill it, will only occupy it for the remaining term of the mandate for that office.

11. Members of the Board of Directors are specifically responsible for the minutes, resolutions or agreements made before the General Assembly which, if decided by a majority of two thirds of those with full rights within it, may call for removal of the chairman of the FAF.

12. At no one time can two people representing one club form part of the Board of Directors.

13. All cases not expressly provided for by these Statutes or cases of *force majeure* will be decided by the Board of Directors following the principles set out by the FIFA and/or the UEFA, or if they are not regulated by them, in accordance with the principles of equity and justice.

Article 24.- Chairman.

1. The Chairman of the Board of Directors is the legal representative of the FAF and must have Andorran nationality.

2. He summons the Board of Directors and carries out its resolutions.

3. He has, moreover, the right to attend any sessions of any FAF organs or commissions.

4. He holds, in general, as well as those set by these Statutes and the General Regulations, the functions specifically entrusted by the General Assembly and the Board of Directors.

5. He is elected every four years, by way of free, direct, equal and secret ballot by the members of the General Assembly. The candidates, who do not have to be members of the said organs, must be presented by at least fifteen percent of them, and the election will be carried out by the two-round system, if no candidate achieves an absolute majority in the first.

6. Postal or proxy votes are not valid in his election.

7. While carrying out his mandate, the Chairman cannot hold any other office in any other federal organ, unless the statutes provide for this, nor in any entity, association or club subject to sporting discipline, and it is incompatible with the activities of a footballer, referee or coach, but he will keep his licence. If he has it, it will be suspended until he finishes his term as Chairman of the FAF.

8. He chairs the General Assembly and the Board of Directors with the authority inherent in his office and he is responsible for directing debates, with the casting vote in the event of a tie.

9. In case of absence, illness or any other motive that temporarily prevents him from carrying out his functions, the Chairman will be substituted by the vice-chairmen, in order; if they are not available, by the Treasurer and in the last instance, by the person with the longest membership or the oldest if he is the same.

10. If a vacancy arises in the Board of Directors, it will appoint someone to fill the vacancy, a decision that must be ratified at the first General Assembly held by the FAF.

11. When the Chairman leaves office after concluding the term of his mandate, the Board of Directors is constituted as a Management Commission and calls elections for the Chair of the FAF within a term of thirty calendar days and prepares, moreover, the electoral rules and the election dates.

12. The signature of any contract and/or agreement with third parties which bears major obligations and commitments for the FAF must be signed by the Chairman and, at least, by any one other member of the Board of Directors and/or the General Secretary of the FAF.

Article 25.- Emergency Committee

When matters of urgency arise and it not possible to summon the Board of Directors promptly to resolve the situation, the Emergency Committee can be called.

The Emergency Committee will be made up of the Chairman, the vice-chairman assistant to the chairmanship, the Treasurer and the General Secretary of the FAF.

For it to be validly constituted at least three of its four members must be present. The resolutions of the Emergency Committee must be communicated to and ratified by the Board of Directors at its next meeting.

C. Internal administration. General Secretariat

Article 26.- Definition

The General Secretariat of the Federation will be in charge of administration of the FAF under the direction of a General Secretary.

Article 27.- Functions

The General Secretary will be appointed by the Board of Directors, on the proposal of the Chairman, and will be directly subject to it, and the executive director of the general secretariat will have the following specific functions:

- a) To attend the meetings of the General Assembly, the Board of Directors and the Emergency Committee, acting as secretary for the said organs, as well as any commissions that may be set up, only able to participate in their debates as a consultant.
- b) To draw up the minutes of the sessions of the General Assembly, the Board of Directors and the Emergency Committee, as well as any commissions that may be set up.
- c) To issue the appropriate certificates of the minutes drawn up for the said organs.
- d) To inform the Chairman and the Board of Directors, whenever required.
- e) To resolve matters of procedure.
- f) To act as chief of staff of the FAF and organize the general secretariat.
- g) To watch over and execute the resolutions of federal organs.
- h) To sign communications and circulars.
- i) To keep the FAF accounts, propose payments and collections of payment and draft balance sheets and budgets.
- j) To inform the General Assembly, the Chairman and the Board of Directors about matters that are presented to them or that he considers relevant to good financial order.
- k) All functions that are entrusted to him contractually.
- l) His working relationship will be of a special nature, inherent to higher level management staff.

Article 28.- Minutes

The minutes referred to in point 1.b) of the previous article must specify the number of people attending the Assembly, a summary of the interventions that have taken place and other circumstances considered appropriate, as well as the results of voting, specifying the votes for and against, any particular circumstances and abstentions, and the text of the resolutions that are passed.

D.- Federation Justice

Article 29.- General provisions

The FAF exercises supreme disciplinary power over those persons forming part of its own organizational structure, over the clubs, footballers, technical and managerial staff, referees, and in general, over all those persons or entities which, being federated, carry out functions, hold offices or practise their activity within the scope of the FAF.

Members of organs responsible for federal justice cannot belong to either the Board of Directors or any other FAF committee at the same time.

Article 30.- Committees

The competent organs for exercising the supreme disciplinary power of the FAF are:

- The Competition and Sporting Discipline Committee, which is the organ responsible for judging and resolving matters within its powers relating to

- competitions and disciplinary matters, at first instance, about natural or legal persons subject to the FAF.
- The Appeals Committee is the competent organ for hearing and resolving, at second instance, the appeals lodged against the resolutions made by the disciplinary organs of first instance of the FAF.

Article 31.- Committee procedure. Appeals.

Committees exercising disciplinary powers will be constituted, respectively, by a number of members no lower than three or higher than five, all with experience in sporting matters, and at least one with legal training, being appointed and removed by the Board of Directors of the FAF, on the proposal of the Chairman, and from among which a chairman will be appointed, being assisted by a Secretary with a say but no vote.

Offices will be renewed every four years.

The Committees will meet whenever their intervention is necessary to resolve the questions or incidences inherent in competitions of their concern and, in any case, on the chairman's initiative. Resolutions will be passed by majority.

The resolutions dictated at first instance by the competition and discipline Committee can be appealed against before the Appeal Committee, within the terms and in the form established by the regulations.

The resolutions dictated by the Appeal Committee will exhaust the federal channel, and an appeal may be lodged against them before the Legal Commission for Sport. The terms and the form for lodging appeals shall be established by regulation.

The composition, powers and functions of the federal justice organs will be subject to specific regulations passed by the General Assembly or by the Board of Directors of the FAF.

The above-mentioned regulations must at all times follow the parameters set out by the Fédération Internationale de Football Association (FIFA) and by the Union Européenne de Football Association (UEFA) to which the FAF is affiliated.

Article 32.- Disciplinary measures

The main disciplinary measures that can be applied by the federal organs for justice, as well as those provided for by the valid legislation, are:

1 To natural and legal persons:

- a) a warning;
- b) a reprimand;
- c) a fine;
- d) the withdrawal of awards.

2 To natural persons:

- a) a reprimand;
- b) expulsion;
- c) suspension from matches;
- d) a ban on access to changing rooms or sitting on the substitute bench;
- e) a ban on access to stadiums;
- f) a ban on exercising any football-related activity.

3 To legal entities:

- a) a ban on carrying out transfers;
- b) playing behind closed doors;
- c) playing on neutral ground;
- d) a ban on playing in a particular stadium;
- e) the annulment of match results;
- f) exclusion;
- g) the loss of the match through withdrawal or renunciation;
- h) the deduction of points;
- i) going down to a lower category.

4 The Board of Directors will publish a disciplinary code that will be approved by the General Assembly of the FAF.

5. Before imposing any disciplinary measure, the natural and/or legal person must be heard, and reasons for the imposition must in any case be given by the competent organ.

E.- Technical committees

Section 1.- The Referees Technical Committee

Article 33.- Composition and operation

1. The Referees Technical Committee looks after the operation of the federal group of referees directly, and is responsible, subordinately to the Board of Directors of the FAF, for the management, the representation and administration of the functions attributed to them.

2. Chairmanship of the Committee falls to whoever is appointed by the Board of Directors of the FAF.

3. The Referees Technical Committee carries out the following functions:

- a) Setting levels of referee training.
- b) Classifying referees technically and proposing their assignation to the corresponding categories.
- c) Proposing candidates for international referees.
- d) Passing the administrative rules for the regulation of refereeing.
- e) Appointing referees for national competitions.

f) Any other delegated by the FAF relating to the referees collective.

4. The proposals and decisions made by the Committee within the scope of its functions will be presented to the Board of Directors of the FAF for their definitive approval.

5. The following will also be functions of the Committee:

a) To set the rules that have a financial effect on the competition refereeing system.

b) To develop programmes for updating and standardizing technical criteria during competitions, in accordance with the education and training policy established by it and by international organizations.

6. The appointment of referees to direct matches is not limited by any kind of objection or condition; and those who are appointed cannot abstain from directing the match, unless there are reasons of *force majeure* which the Committee will consider in each case.

7. The Referees Technical Committee exercises disciplinary powers, although these are limited exclusively to technical aspects of the referees' performance.

8. The composition and the operational system of the Committee must be regulated.

Section 2.- The Coaches Committee

Article 34.- Composition and operation

1. The Coaches Committee looks after the operation of their group directly and is responsible, subordinately to the Board of Directors of the FAF, for the management and representation of the coaches.

2. The proposals that are formulated by it, relating to aspects that concern the Committee, are presented to the Board of Directors of the FAF for its definitive approval.

3. The chairmanship of the Committee falls to whoever is appointed by the Board of Directors of the FAF and its composition, operational system and powers must be regulated.

Section 3.- Legal Adviser

Article 35.- Functions

The legal adviser of the FAF, appointed by the Board of Directors, is responsible for the legal services of the Federation and acts as technical adviser both for the Board of Directors and its Chairman, as well as the organs within the federal structure.

Section 4.- The National Futsal Committee

Article 36.- Composition and operation

1. The National Futsal Committee looks after the operation of their group directly, and is responsible, subordinately to the Board of Directors of the FAF, for the management and representation of Futsal (indoor football) competitions.
2. The proposals that are formulated by it, relating to aspects that concern the Committee, are presented to the Board of Directors of the FAF for their definitive approval.
3. The chairmanship of the Committee falls to whoever is appointed by the Board of Directors of the FAF and its composition, operational system and powers must be regulated.

Section 5.- The National School of the FAF

Article 37.- Functions

The National School of the FAF looks after the operation of their group directly and is responsible, subordinately to the Board of Directors of the FAF, for the management and representation, training and promotion of football in educational categories.

The chairmanship of the National School of the FAF falls to the person appointed by the Board of Directors of the FAF and its composition, operational system and powers of the school must be regulated.

Section 6.- The Licensing Department

Article 38.- Functions

1. The participation of a club in a competition organized by the FAF or a UEFA competition is dependent on obtaining a licence granted by the licensing committees of the FAF. The licensing committees will be constituted, respectively, by a number of members no lower than three nor higher than five, all with experience in sporting matters and at least training in accounting.

2. The rules and criteria that the clubs must comply with and the process for obtaining a licence will be fixed by rules passed by the Board of Directors and the General Assembly of the FAF for national competitions and those accredited by the UEFA for the competitions it organizes.

CHAPTER III.- DOCUMENTARY AND FINANCIAL SYSTEM

Article 39.- Documentary system

The following form part of the FAF documentary system:

- The minute books, in which the content of the meetings of the General Assembly and the Board of Directors must be recorded, indicating the date, those attending, the matters dealt with and the resolutions passed.

- The minutes of the General Assembly, signed by the chairman and the secretary. The minutes of the Board of Directors, signed by the chairman and the general secretary of the Board of Directors.
- The register of the federated entities, where the affiliated members must be recorded distinctly, recording at least the name of the Club, group or section, its headquarters, the chairman of the entity or the person responsible for the member section and the sporting modes which they play.
- The balance sheet, profit and loss account and the financial memorandum, which must be formalized during the first four months that follow the end of the financial year.
- All documents, instruments or auxiliary books considered appropriate to better fulfil the objectives of the Federation in accordance with the provisions of these Statutes, as well as those that are legally required at any time.

Article 40.- Financial system.

The financial system of the Federation is based on own budget and assets, and the financial standards set out in these Statutes and the valid legislation or that which may be decreed in future must be applied. Likewise, at least a diary, inventories, balance sheets and annual accounts must be kept, which must be audited every financial year by a company external to the FAF, legally authorized to practise in the Principality of Andorra. Annual budgets showing a deficit cannot be passed.

The auditor will be appointed by the General Assembly on the proposal of the Board of Directors. The auditor's report will be notified to the General Assembly.

The financial year will begin on the first of January and will finish on the thirty-first of December of each year.

Article 41.- Presentation of accounts.

The Board of Directors must formulate, within the first three months of the financial year and present to the General Assembly, within the first nine months of the financial year, its annual accounts, which must include the balance sheet, the profit and loss account, the budget for the financial year and the memorandum, in accordance with these provisions.

The annual accounts and budgets must be at the headquarters at least fifteen days before the General Assembly, available to its members, who may demand a copy, which must be issued to them before the Assembly takes place.

Article 42.- Revenue.

FAF revenue consists of:

- a) Subsidies, both ordinary and extraordinary, that may be granted by government bodies or international bodies such as FIFA or UEFA.

- b) Goods and rights received through inheritance, legacy or donation.
- c) Fees from its affiliate or full members and federation licences.
- d) Fines imposed on affiliate, full or federated members, according to the valid legislation.
- e) Profit, income and interest from its real assets.
- f) Loans or credit granted to it.
- g) Revenue obtained in relation to the organization of tests or sporting activities.
- h) Aid received from companies or individuals to promote and develop football and Futsal in Andorra.
- i) Any other revenue that is accepted and passed by the Board of Directors.

CHAPTER IV.- AMENDMENT AND MODIFICATION OF THE STATUTES AND REGULATIONS

Article 43.-

To proceed to amend and modify the statutes and regulations, it is necessary for the extraordinary general Assembly to pass it by a majority of those attending who equally represent more than half of the FAF members with voting rights.

On summoning the Assembly, it must be clearly indicated which articles of the statutes or regulations will be subject to amendment or modification and this must be notified to the members of the Assembly, who must have a copy of the modifications that have been proposed to the General Secretariat of the FAF fifteen days before the date of the Assembly.

Once amendment or modification of the statutes has been passed, a copy of it will be sent to the competent authority in accordance with what is set out by the Law for sport of 30 June 1998.

CHAPTER V.- DISSOLUTION AND WINDING UP

Article 44.-

The FAF will cease to exist as such for the following reasons:

- By resolution of the General Assembly, summoned for this purpose, passed by a majority of two thirds of FAF members, as long as they represent the majority of members with voting rights in the Assembly.
- If recognition by the competent authority is withdrawn.
- Merger with or absorption by other sporting federations.
- Reasoned court resolution.
- Legal imperative.
- Sporting inactivity for more than two years.
- Any other cause provided for by the valid legal system.

Once the dissolution has been resolved, the Assembly will appoint a Winding Up Commission, which will substitute the Board of Directors during the period of winding up and will have full powers to fulfil that task.

FINAL PROVISION

These Statutes will come into force at the end of thirty days after approval by the General Assembly of the Andorran Football Federation and after notifying the Association Register, at which time those that were previously valid will become automatically invalidated.